

Japanese Chamber of Commerce & Industry of Chicago (JCCC) JCCC Educational Exchange Program (JEEP) in Japan

Who: Chicagoland Teachers & Administrators

What: JCCC sponsored 12-day-trip to Japan through International Educators to Japan (IEJ) Program

Where: Tokyo, Nara, Hiroshima, and Kyoto (Places are subject to change)

When: Saturday, June 22, 2019 – Thursday, July 4, 2019 *includes travel days

About JEEP:

JCCC Educational Exchange Program (JEEP) is a program through which teachers and school/district administrators from the Chicago metropolitan area are selected to go to Japan for a study tour. The primary goal of this program is to give participants the opportunity to view the Japanese educational system firsthand and to learn about various aspects of Japanese culture and society. In part, the program was established to materialize JCCC's effort to help local educators assist the children from other cultures adjust to the school life in the United States. JCCC also wishes to make a positive impact on local educational system, which has provided quality education to many children of JCCC members over the years, by providing the educators insight into the Japanese educational system.

JEEP sponsored delegates will take part in International Educators to Japan (IEJ) program organized by [the Institute of International Studies and Training \(IIST\)](#), a general incorporated foundation in Japan. The JEEP delegates will be joined by participants sponsored by other Japanese business organizations in the U.S. and Europe. The IEJ program includes orientation on the economy, culture, society and other aspects of Japan, visiting schools and giving teaching demonstrations, staying with Japanese host families, and having tours to unique areas.

Participation Requirements:

A candidate must be both:

1. An employee of a public school system in the greater Chicago area, and
2. A full-time teacher or school/district administrator whose work involves a significant number of students from Japan (not including Japanese Americans).

In addition to the requirements above, a candidate must:

- Be willing to participate in the entire program with all scheduled activities including pre-departure orientation
- Have no plan to leave the position or the greater Chicago area for the following year
- Not be subject to health problems or risks when traveling abroad
- Not have taught, lived, or spent significant time in Japan
- Not be past JEEP participants

Trip Expenses:

JCCC will sponsor each delegate for round trip airfare between Chicago and Japan, IEJ program related costs, which include hotel accommodations, meals and tours during the program in Japan. In addition, JCCC will provide a \$400 stipend for each delegate that may be used to cover the cost of meals during their private activities (activities that may take place while there are no official events or activities) and incidental expenses. IIST will purchase a travelers insurance policy covering accidents and sickness.

Application Process:

February	JCCC will distribute application notice and start accepting email and online applications <u>1/24 Application Deadline</u> Three delegates will be selected and notified
May	Mandatory pre-departure orientation for participants
June	6/22 Depart for Japan

JCCC Educational Exchange Program (JEEP) 2019 Application Instruction

The selection process of JEEP delegates is competitive. The U.S.-Japan Relations Committee will review each application and select three individuals as delegates. Please complete and submit the application to the JCCC no later than Thursday, January 24, 2019.

Instruction to Applicants: Submit all the required information below

Part I: Candidate Profile

- Full Name (Indicate Ms./Mr./Dr./Other)
- Position
- Work Place
- Work Address
- E-mail Address
- Phone Number (by which you can be reached during the day)
- Any dietary restriction or allergy
- If the candidate wishes to be accompanied by a partner or a spouse, please indicate

Part II: Essay

In a 300 word essay, please tell us why you would like to participate in the 2019 JEEP. Essays should be in Arial or Times New Roman 12pt. font, single-spaced.

Please provide the following in your essay:

- An explanation of why you qualify for as a JEEP candidate (See Participation Requirements)
- A description of your current position in the education industry
- A description of what you hope to gain from the experience and how you will use it upon returning
- Any information you would like the selection committee to consider (optional)

Part III: Letter of Recommendation (Optional)

An applicant has an option of submitting a letter of recommendation with the application.

- If the applicant is a principal or district administrator :
→An instructor or a staff who directly work with Japanese students and families may submit a letter of recommendation.
- If the applicant is a teacher:
→Principal or the district superintendent may submit a letter of recommendation.

All letters of recommendation must be emailed directly to hubacek@jccc-chi.org by the letter writer.

Part IV: Submission Process

Submit completed application by Thursday, January 24, 2019 via email or online submission form.

- Online Submission: [HERE](#)
- Email Submission: Send the document as an attachment to hubacek@jccc-chi.org
- Letters of recommendation must be separately emailed by the letter writer